

BOARD OF EDUCATION MEETING
AUDUBON HIGH SCHOOL AUDITORIUM
WEDNESDAY, JANUARY 20, 2016
7:00 P.M.
AGENDA

1. Call meeting to order.
2. Sunshine Law Statement by presiding officer.
3. Salute to the Flag

“In accordance with the provisions of the Open Public Meetings Law, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:00 p.m., in the Audubon High Auditorium for Student Recognition and the high school Media Center for Board Meeting to the *Retrospect* newspapers, filed with the Borough Clerk and posted copies on the Edgewood Avenue at the main entrance (between Chestnut and Pine Streets) and the Pine Street entrance to the high school.”

PRIVATE:

AUTHORIZING EXECUTIVE SESSION
Date: January 20, 2016

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session,” i.e. without the public being permitted to attend; and

WHEREAS, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

 X Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public

 Any matter in which the release of information would impair a right to receive funds from the federal government;

 X Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission,

discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly; X Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

_____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

_____ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

1. Call meeting to order

THE AUDUBON SPOTLIGHT PROGRAM RECOGNIZES THE FOLLOWING STUDENTS AS STUDENTS OF THE MONTH FOR DECEMBER

Senior Class

Macey Williams
Christopher Blaylock

Junior Class

Candy Herrera
Matthew Titus

Sophomore Class

Ryan Osman
Matthew Connelly

Freshman Class

Sandra Smith
Brianna Hamilton

Grade Eight

Alivia Stocklin
Christian Coombs

Grade Seven

Emily Owens
Dylan Sauer

**RECOGNITION OF THE FOLLOWING STUDENTS FOR THEIR SELECTION TO THE ALL-SOUTH
JERSEY JUNIOR AND SENIOR HIGH CHORUSES ON NOVEMBER 21, 2016**

Junior High Chorus:

Marin Barneetz
Ricky Conway
Matthew Pawling
Sandy Smith

Santina Borreggine
Samantha Graham
Sophia Salvatore
Ethan Strong

Alyssa Campagna
Graham Owens
Natalie Slavin
Emma Cate Sullivan

Senior High Chorus:

Emma Ball
Georgianna Lee
Matthew Titus

Madison Coleman
Alexis Pizzani

Samantha Georgianna
James Schneebele

**RECOGNITION OF THE FOLLOWING STUDENTS FOR WINNING THE USBANDS GROUP 2A
NJ STATE CHAMPIONSHIP**

Flutes:

Alyssa Campagna

Maryrose Carfagno

Olivia Lewallen

Sarah Libby

Clarinets:

Olivia Apicella

Anthony Cristino

Georgianna Lee

Zachary Pacetti

Tenor Saxes:

Jenna McIver

Jessica Pineiro

Alto Saxes

Gregory Veach

Matthew King

Bari Sax:

Bailey Foster

Trombones:

Cyrus Barba

Emily Kulpa

Mark Smeltzer

Tuba:

Kent Draves

Mellophone:

Karenann Libby

Amelia Stowell

Baritones:

Brian Buchhalter

Eamon MacDonald

Tyler Pearce

Trumpets:

Kyle McIver
Andrew Smialowski

Jacob McKay
Evan Nakamoto

Matthew Pawling

Battery Percussion:

Jacob Bowers
Liam Rex

Jonathan Del Duke
Jack Stowell

Jason Morpew
Quinn Tomaselli

Front Percussion:

Jacob Apicella
Devon Janowski
Ian Leap
Paul Rusterucci

Nathan Apicella
Scott Fitzpatrick
Greg Mitman

Caleb Bowers
Samuel Gatti
Jaymi Vilardo

Colorguard:

Ariana Beebe
Holly Fitzgerald
Alyssa Mauer
Rhian Schofield
Isabella Vogel

Alexis Chittum
Taylor Gavin
Graham Owens
Marissa Selah
Alisandra Weaver

Heather DiPopolo
Sabrina Howard
Andrea Rojas
Kaitlyn Holland

REPORT: Student Council Representative: **Cassidy Chambers**

RECESS:

APPROVAL OF BOARD MINUTES:

1. Motion to approve the following minutes: December 16, 2015
January 6, 2016

PUBLIC PARTICIPATION: (Agenda Items Only)

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

All motions are voted on by all members unless otherwise marked with an +.

FINANCE:

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of November 2015. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of November 2015. The Treasurer's Report and Secretary's report are in agreement for the month of November 2015.

3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

PROGRAM: (All motions are upon Superintendent’s recommendation:)

1. Motion to approve the following club and advisor for the 2015-2016 school year:

Club: Gay-Straight Alliance
 Advisor: Betsy Scotto

2. Motion to approve a revision to the 2015-2016 school calendar as listed:

April 21, 2016 Teacher In-Service Day changed to April 28, 2016

Please note:

- Schools will be in session for all teachers and students on Thursday, April 21, 2016
- Schools will be closed for all students on Thursday, April 28, 2016 and open for all teachers on April 28, 2015
- Day 2 snow make-up day – April 28, 2016

3. Motion to approve the resolution that the Audubon Public Schools does not require the LARC School to charge students for reduced and/or paid meals provided as part of their educational program in compliance with the NJ Department of Agriculture’s Child Nutrition Program regulation for the 2016-2017 school year.

- DISCUSSION:

- Annual discussion as required by NJAC: School Board Code of Ethics
- HIB Self Assessment

PERSONNEL:

1. Motion to approve, with best wishes, the letter of resignation with intent to retire from Debbie Rehn, guidance office administrative assistant, effective July 1, 2016.
2. Motion to approve, with best wishes, the letter of resignation with intent to retire from Betsy Scully, administrative assistant to the assistant principal of grades 7, 8, and 9, effective July 1, 2016.
3. Motion to approve the following staff members for an overload, \$4,000.00 per staff member (prorated) effective as listed:

Dustin Stiles	Effective retroactive to January 11, 2016
Mike Stubbs	Effective retroactive to January 19, 2016
Steve Laughlin	Effective retroactive to January 19, 2016
Janelle Mueller	Effective retroactive to January 19, 2016

4. Motion to approve an adjustment in salary for Samantha Trout, part time school psychologist at Mansion Avenue School, from 60% Step 2, MA to 60% Step 2, MA+30 effective retroactive to January 4, 2016.
5. Motion to approve a request for a maternity leave of absence from high school English teacher, Denise Allman, effective March 25, 2016 through June 30, 2016, as listed:

Family Medical Leave Act: Effective March 25, 2016 through June 3, 2016
 Paid Leave of Absence: Effective March 25, 2016 through June 3, 2016
 Unpaid Leave of Absence: Effective June 6, 2016 through June 30, 2016

6. + Motion to approve a request for unpaid leave of absence from Christopher Maxwell, Mansion Avenue School aide, effective April 28-29, 2016 – two days. (This does not establish past practice.)
7. Motion to approve a request for unpaid leave of absence from Betsy Kirkbride, high school business teacher, effective April 7-8, 2016 – two days. (This does not establish past practice.)
8. Motion to approve an adjustment in the salary status of April McCarthy for obtaining 34 credits beyond her bachelor's degree as follows:
- From Step 1 BA to Step 1 BA+30 effective retroactive to January 1, 2016
9. Motion to approve an increase in hours for Wilma Fitzpatrick as per a shared services agreement between Audubon Public Schools and the Magnolia School District as follows:
- From three hours per week to four hours per week for library services for the remainder of the 2015-2016 school year effective retroactive to October 6, 2015 as listed:
10. Motion to approve the following staff members for facilitating Genesis Gradebook Training during the February 12, 2016 in-service day, as listed:
- | | | | |
|-------------|-------------|-----------------|-------------|
| Adam Cramer | Matt Harter | Jessica Lindsay | Donna Stack |
|-------------|-------------|-----------------|-------------|
- Payment:
- 1 hour prep at the AEA contractual rate of \$30.00 per hour: \$30.00
 Up to 2 hours of professional development at the AEA contractual rate of \$60.00 per hour: \$120.00
Total per staff member: \$150.00
11. Motion to approve up to twenty staff members (TBD) to facilitate group discussions and present findings during the February 12, 2016 district in-service.
- Payment:
- 1 hour prep at the AEA contractual rate of \$30.00 per hour: \$30.00
 Up to 1 hour of professional development at the AEA contractual rate of \$60.00 per hour: \$60.00
Total per staff member: \$90.00
12. Motion to approve the following staff for the variety show through Audubon Community Education:
- | | |
|-------------------|-------------------------------|
| Sue Moore | \$25.00 per hour |
| Roberta Hanson | \$20.00 per hour |
| Elizabeth McCurdy | \$20.00 per hour |
| Jacob Bowers | \$8.00 per hour (AHS Student) |
| Rachel Parr | \$8.00 per hour (AHS Student) |
13. + Motion to approve the following staff for the Haviland Avenue School Theater Club 2016 production of the *Jungle Book* through Audubon Community Education.
- | | | |
|---------------------|-----------------------|------------------|
| Roberta Hanson: | Director and Producer | \$45.45 per hour |
| Amanda Brown: | Co-Director | \$25.00 per hour |
| Janine Masciantonio | Co-Director | \$25.00 per hour |
14. Motion to approve the following winter coaching positions for the 2015-2016 season:
- PAID COACH:**
- Rescind: Randy Marr 50% contract
- Approve: Devin McMonagle 50% contract

VOLUNTEER COACH:

Zakary Chiaradia Boys' Basketball

- 15. + Motion to approve Roberta Hanson as substitute Keys caregiver for the remainder of the 2015-16 school year.
- 16. Motion to approve the following as substitutes and home instruction tutors for the 2015-2016 school year, pending completion of all district and state requirements:

Dana Zipkin	Substitute Teacher
Jennifer Yoder	Substitute Nurse
Vincent Montana	Substitute Teacher
Melissa Silver	Substitute Teacher
Matthew Hoinkis	Substitute Teacher

- 17. + Motion to approve the following requests to attend workshops/conferences for the 2015-2016 school year:

School	Cost	Staff Member	Date of Conference	Name of Conference
MAS	\$239.99	Denise Murphy	February 11, 2016	Guided Math Workshop
MAS	\$239.99	Jennifer Beebe	February 11, 2016	Guided Math Workshop
MAS	\$245.00	Christy Rehn	January 25,2016	Co-Teaching that Works
MAS	\$245.00	Natalie Busarello	January 25,2016	Co-Teaching that Works
MAS	\$245.00	Christine Batra	January 25, 2016	Co-Teaching that Works
HAS	\$195.00	Bobbi Graham	February 26, 2016	ASAP Conference

- 18. **Motion to approve the following requests to attend workshops/conferences for the 2015-2016 school year:**

School	Cost	Staff Member	Date of Conference	Name of Conference
District	\$450.00	Anna Muessig	February 8, 10, 11, 2016	Affirmative Officer Certificate Program
HS	\$275.00	Anne Marie Harris	Effective April 3, 2016 – each Tuesday for 8 weeks	Pottery Wheel Workshop

- 19. + Motion to approve the following Rowan University student to complete a junior field experience requirement at Mansion Avenue School effective February 1, 2016 through March 9, 2016 as listed:

Teacher Candidate: Kyle Muckley (Replacing Robert Sheppard who withdrew)
 Cooperating Teacher/Mentor: Ralph Schiavo
 Subject: Health and PE

- DISCUSSION:

- Affordable Care Act

STUDENTS:

- 1. **Motion to approve the following field trip requests for the 2015-2016 school year:**

2/13/16 High School: Mr. Latham, one chaperone and 28 students to Gateway Regional High School. Purpose: Indoor Percussion Championship. Departure: 2:45 pm. Return: 6:30 pm. School bus. **Total Cost: \$108.52 (Paid by ABOE)**

2/16-18/16 High School: Ms. Bonvetti and ten students to Mansion Avenue School. Purpose: Transition activities presented to 6th graders by National Junior Honor Society members. Departure: 12:20 pm. 1:20 pm. **Walking**

3/1/16 High School: Ms. Waite, five students and one chaperone to the Camden County Boathouse. Purpose: Consumer Bowl County Competition. Departure: 8:30 am. Return: 2:00 pm. School bus. **Total Cost: \$154.25 (Paid by ABOE)**

3/17/16 High School: Ms. Warren, 65 students and four chaperones to Camden County College. Purpose: Camden County College placement test/tour. Departure: 8:30 am. Return: 2:00 pm. **CCC Bus provided at no cost to the district.**

3/18/16 High School: Mrs. Root, 72 students and five chaperones to the Franklin Institute. Purpose: Sheep heart dissection. Departure: 9:00 am. Return: 2:30 pm. School bus. **Total Cost: \$338.00 (Paid by Students)**

4/6/16 Mansion Avenue: Ms. Moore, fifty students and eight chaperones to Audubon High School and Challenge Grove, Cherry Hill. Purpose: Workshop with high school and junior high bands in am and picnic in pm. Departure: 8:30 am. Return: 2:30 pm. School bus. **Total Cost: \$338.80 (Paid by ABOE)**

4/16/16 High School: Mr. Latham, one chaperone and 28 students to Eastern Regional High School. Purpose: Indoor Percussion Competition. Departure: 2:45 pm. Return: 6:30 pm. School bus. **Total Cost: \$107.99 (Paid by ABOE)**

4/24/16 High School: Mr. Latham, one chaperone and 28 students to Highland Regional High School. Purpose: Indoor Percussion Championship. Departure: 2:45 pm. Return: 6:30 pm. School bus. **Total Cost: \$109.62 (Paid by ABOE)**

4/26/16 Mansion Avenue: Ms. Snyder, three chaperones and 17 students to JFK Hospital and Ronald McDonald House. Purpose: To expose students to health careers and also for community service as they will take collected food items to the Ronald McDonald House. Departure: 8:45 am. Return: 12:40 pm. School bus (to include handicap bus). **Total Cost: \$384.96 (Paid by ABOE)**

5/19/16 High School: Mrs. Bulskis, 100 students and seven chaperones to Baltimore, Maryland. Purpose: Sophomore class trip. Departure: 7:00 am. Return: 6:00 pm. Academy Bus Co. **Total Cost: \$480.00 (Paid by Students)**

- Motion to approve the following change in an out of district placement:

STUDENT ID#	PLACEMENT	DATE
#42673	From LARC School to Durand Academy	Effective January 11, 2016

- Motion to affirm that the Audubon Board of Education is in receipt of the district Harassment, Intimidation and Bullying monthly report as presented by the superintendent, and is in agreement with all actions taken in regard to the incidents reported at the December 2015 meeting of the Board of Education.
- Board action regarding HIB appeal.

BUILDINGS AND GROUNDS:

- Motion to approve the following facility requests for the 2015-2016 school year:

AHS Track and Field – St. Rose of Lima Track Team, practices from March 1 to June 1, 2016 from 5:30pm to 7:30pm. Contact: Carol Fesi

AHS Auditorium – Haddonfield Theater Arts Center, practices and performance June 23 and 24, 2016 and August 4 and 5, 2016, as per attached. Contact: Scott Laska

- **DISCUSSION:**

- Green Wave Park

- **INFORMATION: Mansion Avenue School**

December 11, 2015 Fire Drill
 December 16, 2015 Lockout Drill

Haviland Avenue School:

December 8, 2016 Lockdown Drill
 December 15, 2016 Fire Drill

Audubon High School:

December 14, 2015 Fire Drill
 December 22, 2015 Lockout Drill

REPORTS:

1. HIB District Report:

BULLYING INCIDENTS REPORT			
SCHOOL	Confirmed HIB	Non-HIB	Total
HS	0	1	1
HAS	0	0	0
MAS	1	2	3

2. Superintendent's Report

BOARD COMMITTEES:

- A. Buildings and Grounds: **Mrs. Davis, Chairperson**, Mr. Lee, Mrs. Osinski, Mr. Yacovelli, Alternate: Mr. Blumenstein
- B. Community Relations: **Mrs. Osinski, Chairperson**, Mrs. DiVietro, Mrs. Greenwood, Mr. Blumenstein, Alternate: Mr. Lee
- C. Curriculum: **Mr. Lee, Chairperson**, Mrs. Davis, Mr. Blumenstein, Ms. DiVietro, Alternate: Mrs. Cox
- D. Finance: **Mr. Yacovelli, Chairperson**, Mr. Lee, Mrs. Cox, Mr. Blumenstein, Alternate: Mrs. Osinski
- E. Negotiations: **Ms. Brown, Chairperson**, Mr. Yacovelli, Mr. Lee
- F. Policy: **Mrs. Cox, Chairperson**, Mrs. Davis, Mr. Ryan, Ms. Brown, Alternate: Mrs. DiVietro
- G. Scholarship: **Ms. Brown, Chairperson**, Mr. Lee, Mrs. Davis, Mrs. DiVietro, Alternate: Mrs. Greenwood
- H. School Services: **Mr. Yacovelli**, Mrs. Greenwood, Mr. Ryan, Mrs. Osinski, Alternate: Mrs. DiVietro
- I. CCECSC Rep. Rotation: **Mrs. Osinski**
- J. CCSBA Rep. Rotation: **Mr. Blumenstein**
- K. AEF Representative: **Mrs. Osinski**
- L. State/Federal Programs: **Mr. Crispin**
- M. Affirmative Action Officer: **Mr. Delengowski**
- N. Public Agency Compliance Officer: **Mr. Delengowski**

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Board Bylaws §0167 of the Audubon Public Schools Board of Education Policy Manual.

PUBLIC PARTICIPATION: (Open Discussion)

PRIVATE: (Executive Session if Necessary)

ADJOURNMENT

1. Motion to adjourn meeting at approximately _____ pm.